HealthNet Cabarrus

HealthNet Cabarrus and MedAssist Application Checklist

For Adults, living in Cabarrus County who have a diagnosed chronic medical illness & are not eligible for healthcare insurance, Medicaid or Medicare

Complete these documents

Complete and sign the application—provided at Community Free Clinic or communityfreeclinic.org

Gather these documents

Proof of where you live in Cabarrus County - one of these examples

- NC Driver license or NC Photo Identification card with your current address  OR
- Lease agreement if you rent: Property/real-estate tax if you own your home  OR
- Bill mailed to your current address - Water, Electric, Gas, Phone, Cable or Medical bill

Proof of all income that you or your spouse earn -

- Pay stubs/Self-employment records/official employer letter (for the last 30 days)
- Disability Income -Current year benefit letter
- Alimony/Child Support -Letter of Agreement, On-line record of amount, or Court Orders
- Social Security Income* -Current year benefit letter for any household members

* if 65 years old and not eligible for Medicare — a Medicare denial letter is required

- Pension/Retirement -Current Benefit Letter
- Unemployment/Workers Comp -Benefit letter showing monthly amount

If you do not have income, a Zero Income Form must be filled out and signed. If someone is helping support you, the section 'Letter of support’ should also be completed and signed by any person providing you support. (extras available)

Proof of Taxes paid

- Most recent tax return (1040).
- Form 4506T -If you (and/or your spouse) did not file taxes, complete and sign

Signed application and all needed documents should be delivered to the Community Free Clinic. Everything may be mailed, left in drop box or brought to Community Free Clinic at 528 A Lake Concord Road, Concord NC -- NOTHING can be approved until ALL needed items are received

Once approved for Cabarrus HealthNet, you will receive your personal Cabarrus Pink Card.

Community Free Clinic, 528-A Lake Concord Road, NE Concord, NC 28025
Phone: 980-498-3069
In person enrollment services are available by appointment only. Please call our office at the number above to schedule an appointment
MedAssist
Dispensing Hope for the Uninsured
Free Pharmacy Program Application

Please complete pages 1-3. Sign your name on page 3 and submit with your supporting documents. See previous page for application instructions.

**Patient Information**

<table>
<thead>
<tr>
<th>First Name:</th>
<th>M:</th>
<th>Last Name:</th>
<th>SSN/TIN:</th>
<th>Birth Date:</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Mailing address:</th>
<th>City:</th>
<th>State:</th>
<th>Zip:</th>
</tr>
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<table>
<thead>
<tr>
<th>County in North Carolina</th>
<th>Primary Phone #:</th>
<th>Secondary Phone #:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Marital Status:</th>
<th>Email Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Single □ Married □ Separated</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Healthcare Provider/Doctor and Phone #:</th>
<th>Emergency Contact Name and Phone #:</th>
</tr>
</thead>
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<table>
<thead>
<tr>
<th>Primary Language (other than English):</th>
<th>Gender: □ Male □ Female</th>
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<table>
<thead>
<tr>
<th>Ethnicity:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Caucasian □ Hispanic/LatinX □ Indian</td>
</tr>
<tr>
<td>□ Asian □ African American □ Other:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Please list any medication allergies that you have:</th>
<th>How did you hear about the program?</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>If applicable, Name of Enrollment Site or Sponsoring Point-of-Entry (Enter site code):</th>
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</thead>
<tbody>
<tr>
<td>Community Free Clinic</td>
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</table>

**Patient Income**

<table>
<thead>
<tr>
<th>List and Attach all Household Income:</th>
<th>Attach Proof of Income or No Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary/Wages</td>
<td>If married, please include income of spouse.</td>
</tr>
<tr>
<td>Disability</td>
<td>All income must be dated from within the last 60 days.</td>
</tr>
<tr>
<td>Alimony/Child Support</td>
<td>Annual statements must be dated this year.</td>
</tr>
<tr>
<td>Social Security</td>
<td>Please see the application instructions to find a list of approved income documents that you can send with your application.</td>
</tr>
<tr>
<td>Pension/Retirement</td>
<td></td>
</tr>
<tr>
<td>Unemployment/Work Comp</td>
<td></td>
</tr>
<tr>
<td><strong>Gross Monthly Income</strong>:</td>
<td></td>
</tr>
<tr>
<td><strong>Total Gross Annual Income</strong>:</td>
<td></td>
</tr>
</tbody>
</table>

Below you will find our Health Survey that must be submitted with your application. The information that we gather from these surveys helps us to get funding for NC MedAssist and continue providing you with medications you need at no cost. Your responses allow us to tell how this service improves your health and quality of life. Please answer the questions to the best of your ability by circling, checking or filling in your answer.
Section I. Physical Health

1. Prescription Medications
   a. Are you taking all the medications as prescribed by your doctors?
      ☐ Yes ☐ No
   b. Do you skip taking medications because you can’t afford it?
      ☐ Yes ☐ No ☐ Sometimes

2. In the past year, how many times did you go to the emergency room because you are unable to take your daily medicines?
   __________ times

3. In the past year, how many times did you stay overnight in the hospital (_________ nights) or nursing home (_________ nights) because you are unable to take your daily medicines?

4. How would you rate your current health?
   ☐ 1 - Poor ☐ 2 - Fair ☐ 3 - Good ☐ 4 - Very good ☐ 5 - Excellent

5. In the past year, were your physical health activities limited due to health problems? If so, how much?
   ☐ 1 - Not at all ☐ 2 - A little bit ☐ 3 - Somewhat ☐ 4 - Quite a bit ☐ 5 - Extremely

6. In the past year, did you feel pain, shortness of breath, headaches, and/or weakness because you were unable to take your medications? If so, how much?
   ☐ 1 - Not at all ☐ 2 - A little bit ☐ 3 - Somewhat ☐ 4 - Quite a bit ☐ 5 - Extremely

Section II. Finance/Employment

7. Are you currently employed?
   ☐ Yes, full-time ☐ Yes, part-time ☐ Yes, self-employed
   ☐ No, retired ☐ No, disabled/unable to work ☐ No, other: _______

   If yes, a. How many hours do you work per week? _______

   b. How would you rate your ability to keep a job?
      ☐ 1 - Poor ☐ 2 - Fair ☐ 3 - Good ☐ 4 - Very good ☐ 5 - Excellent

c. How would you rate your attendance at work?
   ☐ 1 - Poor ☐ 2 - Fair ☐ 3 - Good ☐ 4 - Very good ☐ 5 - Excellent

d. How would you rate your performance at work?
   ☐ 1 - Poor ☐ 2 - Fair ☐ 3 - Good ☐ 4 - Very good ☐ 5 - Excellent

8. Do you struggle to purchase food, transportation, or other bills?
   ☐ 1 - Not at all ☐ 2 - A little bit ☐ 3 - Somewhat ☐ 4 - Quite a lot ☐ 5 - Extremely

9. Because I need to pay for my medication, I have not been able to pay for: [mark all that apply]
   ☐ Groceries
   ☐ Money into a savings account
   ☐ Other bills
   ☐ Basic living expenses (rent, utilities, bills)
   ☐ A car payment or for transportation
   ☐ Others (please list): _______
Section III. Social/Emotional Health

10. How would you rate your quality of life right now (by that we mean your emotional well-being, life satisfaction and/or happiness)?
   ○ 1 - Poor  ○ 2 - Fair  ○ 3 - Good  ○ 4 - Very good  ○ 5 - Excellent

11. In the past year, how much have you been bothered by emotional problems (such as feeling anxious, depressed or irritable) because you can't afford your medications?
   ○ 1 - Not at all  ○ 2 - A little bit  ○ 3 - Somewhat  ○ 4 - Quite a lot  ○ 5 - Extremely

12. In the past year, due to your emotional health, how much have you become isolated (ex. decreased social activities with family/friends, not getting out and doing things)?
   ○ 1 - Not at all  ○ 2 - A little bit  ○ 3 - Somewhat  ○ 4 - Quite a lot  ○ 5 - Extremely

13. In the past year, due to your emotional health, how much has your daily routine been affected (ex: unable to do your usual tasks/activities at home and/or at work)?
   ○ 1 - Not at all  ○ 2 - A little bit  ○ 3 - Somewhat  ○ 4 - Quite a lot  ○ 5 - Extremely

Section IV. Open-Ended Questions

14. Are you currently enrolled in any other program/services for assistance with your physical health, emotional health, and/or financial problems?
   ○ Yes  ○ No
   If yes, please list: ________________________________

15. We understand the difficulty you may be facing, and we would love to hear what led you to NC MedAssist. (Optional)
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

Applicant's Agreement/Disclosure/Release

I attest that the information I have given in this enrollment application is accurate and true. I also understand that even if my application is approved, services are not guaranteed. By signing this application, I release NC MedAssist, its affiliated drug companies and any public or private agencies or financial supporters and their agents, from any and all claims of liability in contract or tort arising out of the actions of NC MedAssist, its agents, employees, or P.O.I in performing services or related to services I receive from NC MedAssist. I give my consent to DSS and DHHS to advise NC MedAssist of the status of a pending Medicaid application. I will promptly notify NC MedAssist if I become eligible for Medicare, Medicaid, private insurance or VA benefits, or if my income changes. I also give consent to NC MedAssist to disseminate my health information to its affiliates (i.e., audits by pharmaceutical companies) as it pertains to all federal, state and local laws and regulations and purposes directly related to the administration of NC MedAssist programs and grants. I have received NC MedAssist's Notice of Privacy Practices Statement. I give my permission to NC MedAssist to sign my name on Patient Assistance Program documents when necessary.

Patient Signature ____________________________ Date ______________

For Office Use Only

Date Entered ___________ Temp Date ___________ Recert Date ___________ P.O.I ___________

NC MedAssist Employee Signature ____________________________ Date ______________

Application Page 3 of 3
Name/Nombre: ____________________________

Date of Birth/Fecha de Nacimiento ________________________

How many people live in your household? ¿Cuántas personas viven en su casa? ______________

Please list the following for all living in the household: Por favor, liste todos los que viven en el hogar:

Name/Nombre               Date of Birth/Fecha de Nacimiento               Relationship to you/Relación Contigo

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Check any medical condition you have: Por favor, marque sus condiciones médicas crónicas:

☐ Hypertension (high blood pressure)/Presión Alta
☐ GERD/Reflujo
☐ Anemia
☐ Seizures/Ataques
☐ Coronary Artery Disease (CAD)/Enfermedad de las arterias coronarias
☐ Diabetes
☐ COPD or Asthma/Enfermedad pulmonar obstructiva crónica
☐ Cancer
☐ Hepatitis C (hep C)
☐ High Cholesterol/Colesterol Alto

List any additional conditions not checked above Lista condiciones adicionales marcadas

____________________________________________________________________________________

My normal mode of transportation is: Mi método normal de transportación es:

☐ Car
☐ Bus
☐ Walk
☐ Ride with other
☐ Other (please list below):

__________________________________________

__________________________________________
Zero Income Statement

Please complete the Zero Income Statement below if you are not currently working and have no income or support. If you are married and your spouse is not working or receiving income, please have them complete the Zero Income Statement.

I, ___________________________ Date of Birth: ____________, certify that I am not currently working and have no income. I am able to receive mail at the following address: ____________________________, which I have listed on the application.

Signature ___________________________ Date ___________________________

Signature ___________________________ Date ___________________________

Letter of Support

If you receive support by someone, please have them complete the Letter of Support on your behalf. (Example: lives with a friend or family member, receives money for food, housing, utilities.)

I provide support for ___________________________ Date of Birth: _________ as indicated below.

(Print Patient’s Name)

Check only one of the boxes:

☐ Lives with me at the address below and receives free room and board.
☐ Does not live with me, but I provide support as checked below.
    ☐ Food ☐ Housing ☐ Utilities ☐ Cash

Signature ___________________________ Relationship to Patient: ___________________________

Print your name ___________________________ Print Street Address ___________________________

Date ___________________________ Print City, State and Zip Code ___________________________
Request for Transcript of Tax Return

6. Transcript requested. Enter the tax form number here (1040, 1065, 1120, etc.) and check the appropriate box below. Enter only one tax form number per request. □

a. Return Transcript, which includes most of the line items of a tax return as filed with the IRS. A tax return transcript does not reflect changes made to the account after the return is processed. Transcripts are available for the following returns: Form 1040 series, Form 1065, Form 1120, Form 1120-A, Form 1120-H, Form 1120-L, and Form 1120S. Return transcripts are available for the current year and returns processed during the prior 3 processing years. Most requests will be processed within 10 business days.

b. Account Transcript, which contains information on the financial status of the account, such as payments made on the account, penalty assessments, and adjustments made by you or the IRS after the return was filed. Return information is limited to items such as tax liability and estimated tax payments. Account transcripts are available for most returns. Most requests will be processed within 10 business days.

c. Record of Account, which provides the most detailed information as it is a combination of the Return Transcript and the Account Transcript. Available for current year and prior tax years. Most requests will be processed within 10 business days.

7. Verification of Nonfilling, which is proof from the IRS that you did not file a return for the year. Current year requests are only available after June 15th. There are no availability restrictions on prior year requests. Most requests will be processed within 10 business days.

8. Form W-2, Form 1099 series, Form 1098 series, or Form 5498 series transcript. The IRS can provide a transcript that includes data from these information returns. State or local information is not included with the Form W-2 information. The IRS may be able to provide this transcript information for up to 10 years. Information for the current year is generally not available until the year after it is filed with the IRS. For example, W-2 information for 2016, filed in 2017, will likely not be available from the IRS until 2018. If you need W-2 information for retirement purposes, you should contact the Social Security Administration at 1-800-772-1213. Most requests will be processed within 10 business days.

Caution: If you need a copy of Form W-2 or Form 1099 filed with your return, you must use Form 4506 and request a copy of your return, which includes all attachments. □

9. Year or period requested. Enter the ending date of the year or period, using the mm/dd/yyyy format. If you are requesting more than four years or periods, you must attach another Form 4506-T. For requests relating to quarterly tax returns, such as Form 941, you must enter each quarter or tax period separately.

Caution: Do not sign this form unless all applicable lines have been completed.

Signature of taxpayer(s). I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, at least one spouse must sign. If signed by a corporation officer, 1 percent or more shareholder, partner, managing member, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer. Note: This form must be received by IRS within 120 days of the date signed.

☑ Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-T. See instructions.

Signature (see instructions) Date

Title (if line 1a above is a corporation, partnership, estate, or trust)

Spouse's signature Date

Phone number of taxpayer on line 1a or 2a
The Patient Agreement signature page is to be signed by HealthNet Cabarrus Pink Card Program enrollee and a Community Free Clinic representative. This signature page will remain in the enrollee's chart (with the enrollee's application) and serves to verify the information contained in the application is correct & accurate. HealthNet Cabarrus Pink Card Program enrollee receives the Patient Agreement pages for future reference & for their records.

I authorize the release of any information necessary to establish mine or my family's eligibility. I authorize the Community Free Clinic to verify with state or federal agencies, and other related agencies the information contained in my application and/or shared verbally to complete my enrollment in the HealthNet Cabarrus Pink Card Program and MedAssist. I understand this information may include medical or non-medical information and may be gained from relevant sources such as medical practices, banks, employers, and insurance companies.

Once enrolled in HealthNet Cabarrus Pink Card Program and MedAssist, I agree to allow Community Free Clinic to receive on my behalf the necessary health records, referrals and prescriptions and to release those health records, referrals and prescriptions to healthcare providers participating in HealthNet Cabarrus Pink Card Program in an effort to provide services on my behalf.

I have either read or had read to me, the HealthNet Cabarrus Pink Card Program Patient Agreement including program enrollment responsibilities, and reasons for termination. I understand my responsibilities as a person applying for HealthNet Cabarrus Pink Card Program and MedAssist program services. I agree to these terms.

Print Full Name

Date of Birth

Patient Signature

Date

Community Free Clinic Representative

Date
HEALTHNET CABARRUS PATIENT AGREEMENT

Welcome to HealthNet and MedAssist Prescription Assistance
Enrollment in HealthNet Cabarrus provides you a Medical Home for your ongoing health needs. The doctor, clinic, laboratory, or specialist that is caring for you is NOT paid to give you care – HealthNet is not an insurance program. But you MUST show your HealthNet (Pink Card) at each visit so they will know you are enrolled in HealthNet. Your care while enrolled in HealthNet is because of a partnership between Atrium-NorthEast, Cabarrus County medical practices, MedAssist, and the Community Free Clinic. Its purpose is to provide a healthcare safety net for the uninsured in our county by providing a medical home, access to medications, needed testing, and specialty care. It is an assistance program, not insurance. Please follow all the guidelines for HealthNet and MedAssist and protect this partnership for your future health needs.

You are enrolled for one year – you must recertify (or enroll) each year to continue participation in HealthNet. Remember to look at your card to see your dates of eligibility; the Community Free Clinic will send a reminder when it is time to recertify. If your enrollment expires you will not have clinic or pharmacy services until you are re-enrolled.

Clinical Care for HealthNet Patients:
- Show your HealthNet (Pink Card) at every doctor or clinic visit.
- When you call for appointments tell them you are in HealthNet (Pink Card).
- There are a very limited number of appointments available each month, so call early and always show up for your appointments.
- Do not make appointments with anyone but your doctor or clinic (as stated on your Pink Card). If you need care by anyone else, the doctor or clinic will need to request this service for you.
- Please remember that the doctors who participate in this program do not get paid. They DONATE all the services they provide you. There may be some services that doctors are not able to provide to you.
- Do not use the emergency room for treatment of non-life-threatening conditions.
- If you go to the emergency room without a life-threatening emergency, you are responsible for the charges.
- Ambulance Services (911) are not included in HealthNet (Pink Card). You will pay for those.

Pharmacy Services through MedAssist Program
- The prescriptions your doctor orders will be filled & provided by MedAssist. Your medicine(s) will be sent to the Community Free Clinic Pharmacy for you to pick up.
- Your doctor or clinic will need to send your prescriptions to MedAssist directly. Your medicines will not be here immediately. Your prescriptions are filled by MedAssist Pharmacy in Charlotte then sent to our Community Free Clinic Pharmacy or your house, whichever you requested.
- When you need your medicine refilled, you will call your refills into MedAssist directly. Their phone number is on your medicine bottles. Your medicines will not be here immediately. Your prescriptions are filled by MedAssist Pharmacy in Charlotte then sent to our Community Free Clinic Pharmacy or your house, whichever you requested.
- Your medicine bottle(s) tells how many refills you have. When you have no more refills, call your doctor or clinic to send a new prescription(s) to MedAssist directly.
- If you have an urgent need, you will need to make arrangements with your doctor for no cost or low cost medications at other commercial pharmacies until your medications arrive from the MedAssist Pharmacy.
Dental Services
• There is a dental service for this program. The only service provided is extractions (teeth pulled) and appointments are scheduled for our Night Clinic on the 2nd Tuesday of each month. Call the Community Free Clinic to schedule an appointment (704-782-0650).

When enrolled in HealthNet (Pink Card), you understand and agree:

1. You will present your HealthNet (Pink Card) Patient ID card each time you see a doctor.
2. You can only use your HealthNet (Pink Card) card at the office(s) that HealthNet has assigned you to.
3. You will keep each doctor’s appointment or call and cancel or reschedule at least 24 hours prior to the appointment.
4. You will follow your doctor’s orders and recommendations. For example, you will pick up the medicines prescribed for you and take them as they are prescribed for you.
5. You will take all of your current medications with you to every doctor’s appointment.
6. You will treat all staff in all clinics and medical practices with courtesy and respect.
7. You will promptly give us any information that we need from you.
8. You will allow all information concerning your participation in this program to be shared with other individuals, organizations and agencies as needed to obtain and maintain enrollment in medical care and medication assistance.
9. You will apply for Medicaid or other assistance at our request or another provider.

POSSIBLE REASON FOR TERMINATION OR DISQUALIFICATION

1. You are eligible for Medicaid, Medicare, or have access to health insurance.
2. "No Shows" If you miss three (3) appointment at your doctor or clinic. If you miss one (1) appointment with a specialist or laboratory providing you HealthNet (Pink Card) services.
3. If you use the Emergency Department for non-emergency illnesses, you may be dismissed from HealthNet and be responsible for the bill.
4. Being disrespectful or uncooperative with any clinic or medical practice staff may cause your removal from HealthNet (Pink Card) services.

While you are enrolled in HealthNet (Pink Card) you agree to notify the Community Free Clinic in any changes in your residency, phone number, employment and financial resources. These changes must be reported within 10 days of the change. If any of your application information and/or support documents is falsified, you will be terminated immediately. You will be given this document for future reference. If you have questions, please contact Community Free Clinic, Enrollment Services: 980-498-3069.